

**MARTHA'S VINEYARD AIRPORT COMMISSION  
LAND USE SUBCOMMITTEE MINUTES**

**April 4, 2024 - 3:00PM – ARFF Conference Room and via Zoom**

Notice of Such Meeting Has Been Posted as Required by Law

**PRESENT:**

**Subcommittee in person:** Chairperson Jack Ensor, Don Ogilvie, Norm Werthwein

**Subcommittee via Zoom:** Geoff Wheeler

**Airport Staff:** Kevin Brennan, Airport Properties Manager (recorder); Geoff Freeman,  
Airport Director (via zoom)

**Public in person:** None

**Public signed in via Zoom:** None

**I. CALL TO ORDER by Chair Jack Ensor – 15:00hrs.**

**II. APPROVED MINUTES:** February 5, 2024 Minutes

**MOTION:** Mr. Ogilvie

**SECOND:** Mr. Werthwein

**DISCUSSION:** - None

**ROLE CALL VOTE:** Mr. Wheeler – AYE; Mr. Werthwein-AYE; Mr. Ogilvie–AYE; Mr. Ensor-AYE; 4-0-0 unanimously approved.

**III. PUBLIC COMMENTS:** No public present, no comments.

**IV. STAFF REPORTS**

**a. Property Manager’s Report:** No report.

**b. LUS Chairman’s Report:** No report.

**V. OLD BUSINESS:** NONE

**VI. NEW BUSINES:**

**a. Evaluation of RFP-2024-01-AR20-20 Airport Road and Recommendation of Award to MVAC**

Mr. Ensor asked Mr. Brennan to provide an overview of the Staff Summary provided to subcommittee members, which was done. The Minimum Evaluation Criteria were all detailed in the Evaluation Form which identified the exact location of each required item in the submission presented. The sample lease which was part of the RFP contained many proposed changes via redlines which Mr. Brennan noted would be forwarded to Airport Legal Counsel for review.

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**MOTION:** Mr. Wheeler that the MVAC Land Use Subcommittee propose that the MVAC Award the Land Lease for 20 Airport Road, West Tisbury, to Animal Health Care Associates, LTD for \$144,000/yr. subject to completion and final agreement of Lease Agreement details by the MVAC and AHCA.

**SECOND:** Mr. Werthwein

**ROLE CALL VOTE:** Mr. Ogilvie – AYE; Mr. Werthwein-AYE; Mr. Wheeler – AYE; Mr. Ensor-AYE 4-0-0 unanimously approved.

**VII. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR: NONE**

**VIII. ANNOUNCE NEXT MEETING – 3:00PM, Thursday, May 2, 2024.**

**IX. ADJOURN**

**MOTION:** Mr. Ogilvie at 15:21hrs

**SECOND:** Mr. Wheeler

**ROLE CALL VOTE:** Mr. Wheeler – AYE; Mr. Ogilvie – AYE; Mr. Werthwein - ABSTAIN; Mr. Ensor-AYE 3-0-1 Meeting adjourned.