

**Commonwealth Of Massachusetts
MARTHA'S VINEYARD AIRPORT COMMISSION
LAND USE SUBCOMMITTEE MINUTES**

April 2, 2020, 5:00PM

Via Zoom Meeting

Notice of Such Meeting Having Been Posted as Required by Law

Present:

Subcommittee: Chair – Geoff Wheeler; Don Ogilvie, Kristin Zern, Norm Weirthwein

Airport Staff: Cindi Martin, Airport Director; Edward Christofono, Financial

Controller; Kevin Brennan, Airport Properties Manager (recorder), Denise Tawa,
Executive Assistant

Public Signed in via Zoom: Bob Rosenbaum (MVAC Chair), Jack Enser (MVAC), John Cahill (Hertz/CODC Commission), Christine Todd (CODC Commission)

Public Not Signed in: NONE

I. CALL TO ORDER by Chairperson Geoff Wheeler – 17:05hrs.

II. MINUTES: APPROVE THE MINUTES FROM THE MARCH 5, 2020 LAND USE SUBCOMMITTEE MEETING

MOTION: Mr. Ogilvie: to approve minutes

SECOND: Mr. Wheeler

VOTE: 2-0-2 Unanimously approved. (Ms. Zern and Mr. Weirthewien were not committee members at this meeting)

III. PUBLIC COMMENTS

NO PUBLIC PRESENT

IV. STAFF REPORTS

a. **Tenant Aging Report:** Mr. Christofono reported top 5 outstanding balances slightly reduced in past 30 days = \$20,500, slightly lower than March = \$22,580.72, down from \$25,541.48 in February 2020.

1) Vineyard Enterprises Inc, \$9,177.45 61-90 days

2) Cars Unlimited \$3,928.58 over 90 days, \$600.00 - 61-90 days

3) Hertz \$2,484.00 over 90 days (assuming payment is coming soon), \$600.00 61-90 days

4) Indigo Farms \$2,134.00 61-90 days (payment received since report generated)

5) Vineyard Tennis Center \$2,840.00 31-60 days

b. **Properties Manager Report:** Mr. Brennan noted that 27 Airport Road had requested water shutoff since tenant vacated. 20 inspections scheduled for March and April have been postponed due to Covid-19 restrictions related to public gatherings. TFord/Airport Mini-Storage still has not removed 8 POD's which were never approved for property, Brennan will assemble an agreement with EWP for continued use of vertical turbine on NE ramp area, prepared Rider App traffic flow,

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pickup spot, and webpostings (Lyft/Uber). Both providers have agreed to plan and will implement software changes by May 1.

- c. **LUS Chairman's Report:** Mr. Wheeler outlined 4 major issues to be addressed by Land Use Subcommittee in the immediate future: 1) Response to COVID-19 economic effects, 2) Settle lease renewal rates, 3) Prepare to release 4 lots in the ABP including gaining MVC approval, and 4) Work with MVC to update our ABP Development Regulations.

V. OLD BUSINESS

None

VI. NEW BUSINESS

None

VII. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

Ms. Zern mentioned articles from FORBES which she had circulated to other LUS members.

Ms. Martin mentioned that formal Rates and Charges will be started soon. Data gathering in progress.

MOTION: Mr. Ogilvie: to move future meetings of the Land Use Subcommittee to the first Thursday of each month at 3pm.

SECOND: Ms. Zern

VOTE: 4-0-0 - Unanimously approved.

VIII. Next meeting – 3:00PM, Thursday, May 7, 2020

IX. ADJOURNMENT

MOTION: Mr. Weirthwein moved to adjourn at 17:54hrs.

SECOND: Ms. Zern

VOTE: 4-0-0