



**MARTHA'S VINEYARD AIRPORT COMMISSION**  
**Finance Subcommittee**  
**MEETING MINUTES**

**June 2, 2023**

**Committee Members Present:** Richard Knabel, Norm Werthwein, Bob Zeltzer Geoff Wheeler

**Absent:** None

**Airport Management / Staff Present:** Ann Metcalf, Geoff Freeman

**Commissioners:** Jack Ensor

**Public Present:** None

**Call to Order:** Mr. Knabel called the meeting to order on May 5, 2023 at 10:00 am

**Minutes:** Mr. Knabel called for a motion to approve the minutes from May 5, 2023.

**Motion:** Mr. Werthwein

**Second:** Mr. Zeltzer

**Vote:** 4-0-0

**Review of Financial Reports**

Ms. Metcalf presented the Income Statement, Cash Flow, FBO sales and A/R Aging reports.

**OPEB**

**Motion:** To contribute \$152,000 to OPEB this year.

**Motion:** Mr. Werthwein

**Second:** Mr. Zeltzer

**Vote:** 4-0-0

**Chairs/Director's Report:**

**Motion:** To recommend to the full commission for the airport to accept a \$1,965,672 ASMP for the Construction of the Waste Water Treatment Plant (WWTP).

**Motion:** Mr. Werthwein

**Second:** Mr. Zeltzer

**Vote:** 4-0-0

This notice is posted in accordance with G.L. c. 30A, §20(c) & 940 CMR 29.03(3) and amendments thereto

Geoff Freeman  
Airport Director  
Executive Officer  
Martha's Vineyard Airport Commission

**Motion:** To recommend to the full commission for the airport to accept a \$181,660.80 ASMP for the Airfield Pavement Markings Project.

**Motion:** Mr. Werthwein

**Second:** Mr. Zeltzer

**Vote:** 4-0-0

There will be a Full Commission special meeting on Tuesday 6-6-2023 at 4pm to discuss these items.

**Next Meeting:**

Mr. Knabel announced the next regularly scheduled Finance Committee meeting: 10am, Monday, July 10, 2023.

**Adjourn :** Mr. Knabel adjourned the meeting at 10:33 am.

**Motion :** Mr. Zeltzer

**Second:** Mr. Werthwein

**Vote:** 4-0-0