

**MARTHA'S VINEYARD AIRPORT COMMISSION  
71 AIRPORT ROAD  
WEST TISBURY, MA 02575**

**MINUTES OF THE COMMISSION MEETING  
ARFF CONFERENCE ROOM  
SEPTEMBER 12, 2024, 2:00 P.M.**

**COMMISSION MEMBERS:**

Bob Rosenbaum	MVAC Chair
Don Ogilvie	MVAC Vice-Chair (via teleconference)
Richard Knabel	MVAC
Robert Zeltzer	MVAC
Jack Ensor	MVAC (via teleconference)
Geoffrey Wheeler	MVAC (via teleconference)

**AIRPORT STAFF:**

Geoffrey Freeman	Airport Director
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**GUESTS:**

Matthew O'Brien	McFarland-Johnson (via teleconference)
Norm Werthwein	Public
Michael Teller	Public (via teleconference)
Dan Greenman	Martha's Vineyard Times (via teleconference)

Minutes prepared by Landon Leone of Minutes Solutions Inc. from a recording.

**1. CALL TO ORDER**

There being a quorum present, and the Commissioners having been given adequate and proper notice of the meeting, the meeting was called to order at 2:02 p.m.

**2. REVIEW AND APPROVAL OF PREVIOUS MINUTES**

**On a motion made by Richard Knabel, seconded by Robert Zeltzer, it was resolved to approve the minutes of the previous Board of Directors meeting held on August 8, 2024, as amended. Motion carried.**

**3. FINANCE SUBCOMMITTEE REPORT**

The Finance Subcommittee noted that they met Tuesday morning and that MVAC is in good shape financially. An all-time record was set in August, 2024, for fuel sales at the airport.

The anticipated \$1 million grant has yet to be received by MVAC at this time.

The CrowdStrike outage has negatively affected the Accounts Receivables but is not a concern of the Committee as this will correct itself over the coming months.

**4. LAND USE SUBCOMMITTEE REPORT**

**4.1 Vineyard Tennis Center Change of Use Request**

**On a motion made by Richard Knabel, seconded by Robert Zeltzer, it was resolved to officially defer the vineyard tennis center change of use request to include hairstyling, at this time. Motion carried.**

The Land Use Subcommittee met September 5, 2024. The Committee reviewed the vineyard tennis center change of use request to include hairstyling in the lease agreement, as presented by the Land Use Subcommittee.

**5. OUTREACH SUBCOMMITTEE REPORT**

Jack Ensor noted that the Outreach Subcommittee did not meet since the last Committee meeting.

**6. AIRPORT DIRECTOR'S REPORT**

**6.1 OPM Terminal Renovation Project**

**On a motion made by Richard Knabel, seconded by Jack Ensor, it was resolved to approve the airport terminal renovation project to OPM Services. Motion carried.**

*ACTION – Geoffrey Freeman will notify the local press of the sundial opening coming up.*

The Airport Director Geoffrey Freeman noted that air traffic control operations were up 4.2%. Airline market share has increased 5% since this time last year.

Several infrastructure issues around the airport include the entrance road consistently having heavy congestion. An idea is to implement a right-hand turn lane, a project which the planning of has officially commenced at this time.

The Airport Director recommended OPM Services be awarded the airport terminal renovation project after thorough review of multiple contractor quotes. Geoffrey Freeman noted that the FAA will be notified of this project moving forward, given Committee approval.

Regarding the tower project, the sighting team will be on-site next week to conduct some digital mapping for the project.

**7. CHAIR'S REPORT**

The Chair Bob Rosenbaum reported that a notable local author may be looking to get involved with MVAC to some extent which excited the Committee.

**8. PUBLIC COMMENTS**

There were no public comments at this meeting.

**9. NEXT MEETING**

The date of the next meeting is October 10, 2024, at 2:00 p.m.

10. **ADJOURNMENT**

It was agreed that there was no further business of the Commission to transact; it was agreed to close the Board meeting at 3:06 p.m.

**DISCLAIMER**

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

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Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date