

**MARTHA'S VINEYARD AIRPORT COMMISSION  
71 AIRPORT ROAD  
WEST TISBURY, MA, 02575**

**MINUTES OF THE COMMISSION MEETING  
HELD IN THE ARFF CONFERENCE ROOM  
MAY 9, 2024, 2:00 P.M.**

**COMMISSION MEMBERS:**

Bob Rosenbaum	MVAC Chair
Don Ogilvie	MVAC Vice-Chair
Richard Knabel	MVAC
Kristin Zern	MVAC
Bob Zeltzer	MVAC
Jack Ensor	MVAC
Geoffrey Wheeler	MVAC (via teleconference)

**AIRPORT STAFF:**

Geoffrey Freeman	Airport Director
Denise Tawa	Airport Executive Assistant
Kevin Brennan	Airport Property Manager
Joan Shemit	Airport Business Manager

**GUESTS:**

Dan Greenfield	MV Times (via teleconference)
Ethan Genter	Vineyard Gazette (via teleconference)
Doug Ruskin	Dukes County Commissioner (via teleconference)
Matthew O'Brien	McFarland-Johnson (via teleconference)

Minutes prepared by Landon Leone from Minutes Solutions Inc. from a recording.

**1. CALL TO ORDER**

There being a quorum present, and the Commissioners having been given adequate and proper notice of the meeting, the meeting was called to order at 2:00 p.m.

**2. REVIEW AND APPROVAL OF PREVIOUS MINUTES**

**On a motion made by Richard Knabel, seconded by Bob Zeltzer, to accept the minutes of the Board of Directors meeting held on April 11, 2024, as presented. Motion carried unanimously.**

**3. FINANCE SUBCOMMITTEE REPORT**

**3.1 FY25 Proposed Budget**

**On a motion made by Richard Knabel, seconded by Geoffrey Wheeler, to approve the FY25 proposed Budget, as presented. Motion carried unanimously.**

The Commission reviewed the proposed fiscal year 2025 Budget. It was also noted that fiscal year 2023 Audit has begun and is currently ongoing.

4. **LAND USE SUBCOMMITTEE REPORT**

4.1 **Recommendation of Award RFP 2024-02 BP24, 15 N. Line Rd**

**On a motion made by Jack Ensor, seconded by Bob Rosenbaum, to approve the awarding of the RFP to the submitted application, as advised by the Land Use Subcommittee. Motion carried unanimously.**

Jack Ensor presented the recommendation of the Land Use Subcommittee that the RFP be awarded to the submitted application for a 15-year lease duration.

5. **OUTREACH SUBCOMMITTEE REPORT**

Jack Ensor of the Outreach Subcommittee noted that the Subcommittee met and discussed various fundraising initiatives that will be finalized and presented to the Commission at the next Commission meeting.

6. **AIRPORT DIRECTOR'S REPORT**

Geoffrey Freeman presented a brief Airport Director's report. It was noted that the runway project has been completed and the multi-day inspection will take place soon. The Commission discussed new TSA and FAA guidelines and how they will affect the future airport terminal project.

Geoffrey Freeman noted that fuel sales were down 13% in April, 2024, due to inclement weather affecting leisure flights into and out of the airport terminal. Geoffrey Freeman noted that the FAA Inspection will be upcoming. The Summer, 2024, seasonal employees are currently undergoing training.

7. **CHAIR'S REPORT**

Bob Rosenbaum noted that there was not much of note for the Chair's Report this month.

8. **NEW BUSINESS**

There was no new business discussed.

9. **PUBLIC COMMENTS**

There were no public comments made.

10. **NEXT MEETING**

The next meeting was not scheduled.

11. **ADJOURNMENT**

It was agreed that there was no further business of the Corporation to transact; the meeting was closed at 2:45 p.m.

**DISCLAIMER**

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

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Director

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Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date