

**MARTHA'S VINEYARD AIRPORT COMMISSION
71 AIRPORT ROAD
WEST TISBURY, MA, 02575**

**MINUTES OF THE COMMISSION MEETING
ARFF CONFERENCE ROOM
APRIL 11, 2024, 2:00 P.M.**

COMMISSION MEMBERS:

Bob Rosenbaum	MVAC Chair
Don Ogilvie	MVAC Vice-Chair
Richard Knabel	MVAC
Kristin Zern	MVAC
Bob Zeltzer	MVAC
Jack Ensor	MVAC
Geoffrey Wheeler	MVAC (via teleconference)

AIRPORT STAFF

Geoffrey Freeman	Airport Director
Denise Tawa	Airport Executive Assistant
Kevin Brennan	Airport Property Manager
Joan Shemit	Airport Business Manager

GUESTS:

Dan Greenfield	MV Times (via teleconference)
Ethan Genter	Vineyard Gazette (via teleconference)
Doug Ruskin	Dukes County Commissioner (via teleconference)
Matthew O'Brien	McFarland-Johnson (via teleconference)

Minutes prepared by Landon Leone from Minutes Solutions Inc. from a recording.

1. CALL TO ORDER

There being a quorum present, and the Commissioners having been given adequate and proper notice of the meeting, the meeting was called to order at 2:02 p.m.

2. REVIEW AND APPROVAL OF PREVIOUS MINUTES

On a motion made by Richard Knabel, seconded by Kristin Zern, it was resolved to accept the minutes of the Board of Directors meeting held on March 14, 2024, as presented. Motion carried.

3. FINANCE SUBCOMMITTEE REPORT

Richard Knabel reported that the Audit should begin at the end of April, 2024. It was noted that the Accounts Receivable is very low, for which the Commission expressed their gratitude. County Commissioner Doug Ruskin noted that the County Finance Subcommittee has somewhere in the neighborhood of \$1 million uncommitted from their ARPA grant to be committed before the end of 2024.

4. LAND USE SUBCOMMITTEE REPORT

a. Recommendation of Award RFP 2024-01 AR20, 20 Airport Rd:

On a motion made by Richard Knabel, seconded by Kristin Zern, it was resolved to approve the awarding of the RFP to Animal Health Care Associations, as advised by the Land Use Subcommittee. Motion carried.

There was only one respondent to the RFP, Animal Health Care Associates. The Land Use Subcommittee reviewed the RFP submission thoroughly and noted that the application was outstanding and met all RFP criteria. The Land Use Subcommittee proposed that the MVAC award the award to the applicant.

5. OUTREACH SUBCOMMITTEE REPORT

Kristin Zern of the Outreach Subcommittee noted that a newsletter will be sent out to people with email addresses linked to MVAC, people who have donated money in the past, etc. The Outreach Subcommittee also met to discuss ways to increase funding for MVAC to continue outreach projects in the future.

6. CHAIRS REPORT

Geoffrey Freeman noted that airline passenger count for the Airport is up 6% from March, 2023. The mass casualty incident drill took place in March, 2024. Titan Fuel has been selected as the new sole fuel vendor for MVAC going forward. Bob Rosenbaum noted that the FAA Part 150 Study was accepted by the FAA with no recommendations of note.

The Eversource project is underway to bring more power to the Airport, with Eversource providing the infrastructure. This should allow for the addition of EV charging stations in the long term parking and rental car lots.

The FAA is providing funding for the repairs of 300 square feet of the taxiway into the hangars, with paving commencing next week. The old, dilapidated airport hangar, which was a bird hazard, has been removed as part of these repairs.

7. NEW BUSINESS

There was no new business discussed.

8. PUBLIC COMMENTS

County Commissioner Doug Ruskin commended the Commission for their diligent work and thanked them for their continued professionalism.

- 9. Announcements of next meetings:
MVAC: May 9, 2024 2:00 PM
Outreach Subcommittee: May 2, 2024 2:00 PM
Land Use Subcommittee: May 2, 2024 3:00 PM
Finance Subcommittee: May 3, 2024 at 10:00 AM

10. ADJOURNMENT

It was agreed that there was no further business of the Corporation to transact; the meeting was closed at 3:02 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date