

**Commonwealth Of Massachusetts
County of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**May 11, 2023, 2:00PM
Martha's Vineyard Airport Commission Conference Room
and by Zoom Conference**

PRESENT: **Commissioners:** Bob Rosenbaum (Chair), Don Ogilvie, Kristin Zern, Bob Zeltzer, Richard Knabel, Geoffrey Wheeler (zoom)
 Staff: Geoffrey Freeman, Denise Tawa, Joan Shemit
 Other: Matthew O'Brien, Eunki Seonwoo, Thomas Humphrey, Juliet Mulinare (Recorder)

I. CALL TO ORDER

Mr. Rosenbaum called the meeting to order at 2:08pm.

II. APPROVAL OF MEETING MINUTES – 4/13/2023

The Commission reviewed the draft minutes of the 4/13/23 meeting.
*Motion placed on the floor by Mr. Knabel to approve the 4/13/23 draft minutes. Mr. Zeltzer seconds the motion, brief clarifying discussion on TNC fees, roll call vote:
Wheeler – Aye, Knabel – Aye, Zeltzer – Aye, Zern – Aye, Ogilvie – Aye, Rosenbaum – Aye.
Motion passes unanimously (6-0-0).*

The Commission reviewed the draft minutes of the 4/13/23 Executive Session.
*Motion placed on the floor by Mr. Ogilvie to approve the 4/13/23 draft Executive Session minutes. Ms. Zern seconds the motion, no further discussion, roll call vote:
Wheeler – Abstain, Knabel – Aye, Zeltzer – Aye, Zern – Aye, Ogilvie – Aye, Rosenbaum – Aye.
Motion carries (5-0-1).*

The Commission discussed releasing the 4/13/23 Executive Session minutes to the public.
*Motion placed on the floor by Mr. Knabel to release the 4/13/23 Executive Session minutes. Ms. Zern seconds the motion, no further discussion, roll call vote:
Wheeler – Abstain, Knabel – Aye, Ogilvie – Aye, Zern – Aye, Zeltzer – Aye, Rosenbaum – Aye.
Motion carries (5-0-1).*

III. APPROVAL OF REVISED MVAC BYLAWS

Mr. Rosenbaum reviewed the changes to the bylaws that were discussed at the prior meeting.
*Motion placed on the floor by Mr. Ogilvie to approve the revised bylaws as presented. Mr. Knabel seconds the motion, no further discussion, roll call vote:
Wheeler – Aye, Knabel – Aye, Zeltzer – Aye, Zern – Aye, Ogilvie – Aye, Rosenbaum – Aye.
Motion passes unanimously (6-0-0).*

IV. FINANCE SUBCOMMITTEE REPORT

Mr. Knabel stated that the Finance Committee met on Friday to address the rollover treasury holdings and to approve the budget, which must now be approved by the Airport Commission.

Motion placed on the floor by Mr. Ogilvie to approve the budget as presented. Mr. Zeltzer seconds the motion, discussion:

The Commission discussed the adjusted items, including the price of fuel, as well as revenue projections for the upcoming year.

No further discussion, roll call vote:

Wheeler – Aye, Knabel – Aye, Zeltzer – Aye, Zern – Aye, Ogilvie – Aye, Rosenbaum – Aye.

Motion passes unanimously (6-0-0).

V. LAND USE SUBCOMMITTEE REPORT

Mr. Wheeler stated that the Land Use Committee met last week to discuss several expiring 40-year leases expiring this year that will need to go out to bid. Additionally, the ropes course will be disassembled and relocated and that parcel will also go out to bid. Two of the 40-year lease parcels have buildings on them; per the lease terms, those buildings will belong to the Commission at the expiration of the lease, so the Commission will have to decide what to do with them.

a. BP42 Millers Professional Inc. Request for Change of Use

Mr. Wheeler stated that Millers Professional has submitted a change of use request to construct a building on their parcel, which is currently used for landscaping equipment storage. The building will be less than 2,500 square feet. The request is very similar to another request that was approved in March.

Motion placed on the floor by Mr. Wheeler to approve the request and allow Millers Professional to construct a building per the conditions of the Martha's Vineyard Commission. Mr. Zeltzer seconds the motion, no further discussion, roll call vote:

Wheeler – Aye, Knabel – Aye, Zeltzer – Aye, Zern – Aye, Ogilvie – Aye, Rosenbaum – Aye.

Motion passes unanimously (6-0-0).

VI. OUTREACH SUBCOMMITTEE REPORT

Ms. Zern informed the Committee that she will be attending the High School senior fair to increase awareness of aviation opportunities for graduating students.

VII. MVY DIRECTOR'S REPORT

Mr. Freeman reported a busy spring so far and reported on the on-going projects:

The WWTF is still in the early stages of construction and the exterior work will be buttoned up for summer.

A new restroom unit will replace the existing porta potties in the outdoor gate area. The unit will have three bathrooms, one meeting ADA compliance requirements, and it will also be conditioned space.

The Airport has leased three battery-operated ground power units to power idle aircrafts. These will be used to supplement the diesel powered units that service idle aircrafts.

The Part 139 FAA annual inspection will be conducted on Monday. This is an overall assessment of the airport.

Mr. Freeman is still waiting for MA DEP to approve the grant funding for the runway and taxi lane painting as well as the wastewater project.

Mr. Freeman reported on April statistics: Cape Air is down about 12% due to weather and pilot shortages.

The other aircraft carriers will start their service at the end of this month.

The Commission discussed the various destinations of the providers.

VIII. CHAIR'S REPORT

Mr. Rosenbaum stated that he attended the Barnstable County Airport Commission meeting but does not have much to report. He has spoken with some other municipalities that were also supposed to get State funding and is trying to see if those funds can still be made available.

IX. ITEMS NOT REASONABLE ANTICIPATED BY CHAIR

None.

X. PUBLIC COMMENT

None.

XI. ANNOUNCE NEXT MEETINGS

MVAC: June 8, 2023 at 2:00pm
Outreach: June 1, 2023 at 2:00pm
Land Use: June 1, 2023 at 3:00pm
Finance: June 2, 2023 at 10:00am

XII. ADJOURN

At 2:54pm a motion to adjourn the meeting was made by Mr. Knabel and seconded by Ms. Zern. No further discussion, vote taken and passed unanimously (6-0-0).

Minutes submitted by Juliet Mulinare.
Minutes approved: 6/8/2023