

**Commonwealth Of Massachusetts
County of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**March 9, 2023, 2:00PM
Martha's Vineyard Airport Commission Conference Room
and by Zoom Conference**

PRESENT: **Commissioners:** Bob Rosenbaum (Chair), Jack Ensor, Kristin Zern, Don Ogilvie, Richard Knabel, Geoffrey Wheeler
 Staff: Geoffrey Freeman (Director), Denise Tawa (Executive Assistant), Joan Shemit (Business Manager)
 Other: Ethan Genter, Eunki Seonwoo (MV Times), Juliet Mulinare (Recorder)

I. CALL TO ORDER

Mr. Rosenbaum called the meeting to order at 2:01pm.

II. APPROVAL OF MEETING MINUTES – 2/9/2023

The Commission reviewed the draft minutes of the 2/9/23 meeting.

Motion placed on the floor by Mr. Ensor to approve the 2/9/23 draft minutes. Mr. Knabel seconds the motion, no further discussion, vote taken and passed unanimously (6-0-0).

III. ELECTION OF OFFICERS

The Commission took action on the annual election of officers:

Chairman: Mr. Rosenbaum was nominated for Chairman.

Motion placed on the floor by Mr. Knabel to elect Mr. Rosenbaum as Chairman of the Airport Commission. Mr. Wheeler seconds the motion, no further discussion, vote taken and passed (5-0-1). Mr. Rosenbaum abstains.

Vice Chairman: Mr. Ogilvie was nominated for Vice Chairman.

Motion placed on the floor by Mr. Wheeler to elect Mr. Ogilvie as Vice Chairman of the Airport Commission. Mr. Ensor seconds the motion, no further discussion, vote taken and passed (5-0-1). Mr. Ogilvie abstains.

Treasurer: Mr. Knabel was nominated for Treasurer.

Motion placed on the floor by Mr. Ogilvie to elect Mr. Knabel as Treasurer of the Airport Commission. Mr. Ensor seconds the motion, no further discussion, vote taken and passed (5-0-1). Mr. Knabel abstains.

Secretary: Ms. Zern was nominated for Treasurer.

Motion placed on the floor by Mr. Ogilvie to elect Ms. Zern as Secretary of the Airport Commission. Mr. Wheeler seconds the motion, no further discussion, vote taken and passed (5-0-1). Ms. Zern abstains.

IV. FINANCE SUBCOMMITTEE REPORT

Mr. Knabel reported that the County has reimbursed over \$400k in ARPA funds for the Wastewater project. He also stated that Accounts Receivable is at an all-time low of around \$50k, which was a team effort. He informed the Commission that there will be three bonds that will all be due at the end of June so the Commission may have to make some decisions on how to handle that.

V. LAND USE SUBCOMMITTEE REPORT

Mr. Ogilvie stated that one of the lessees in the business park (Miller Professionals – Lot #39) is requesting a change of use for the property. Currently he is authorized for equipment storage, but he would like to build a 7500 square foot office (three floors) on the three acre parcel. The Land Use Subcommittee unanimously approved the request but noted that someone will need to make sure the building is being used as office space.

Motion placed on the floor by Ms. Zern to approve the change of use request. Mr. Ensor seconds the motion. Discussion:

The applicant still needs to provide additional information to the Commission, such as final plans and an air space analysis. The Commission discussed the need to remind tenants about performing regular air space analyses.

No further discussion, vote taken and passed unanimously (6-0-0).

VI. OUTREACH SUBCOMMITTEE REPORT

Ms. Zern reported that she met with the Director of the Airplane maintenance program for Plymouth Airport; he is interested in coming to the island to talk to High School students about employment opportunities in aviation. He would also like to meet with Sam Hart and MVRHS Guidance Counselors about a two-year program for high school juniors that, upon completion, offers a starting salary of \$67k.

VII. MVY DIRECTOR'S REPORT

Mr. Freeman reported on on-going projects:

Taxi Lane Reconstruction: The final design meeting with the FAA took place earlier today and the project will go out to bid in the next couple of weeks.

Snow Removal Equipment: The details are being finalized; the new equipment will have interchangeable sweeper and snow blower attachments.

Terminal Feasibility Study: The study will look at how renovating certain areas will affect other areas.

Rideshare Agreements: Draft wording for the Agreements with Rideshare Companies was received today. This will give the Airport the ability to charge for trips within a certain radius of the Airport.

Wastewater Treatment Facility Project: Mr. Freeman is expecting this project will break ground in April.

Mr. Freeman then reviewed the February statistics. He also reviewed the tentative summer schedules for the various airlines: Delta will operate from 5/26 through 9/4 with an option to extend, American will operate from 6/22 through 9/5, and Jet Blue will operate from 5/15 through 10/29.

Mr. Freeman reported that the Vineyard Wind hangar is moving along, they are insulating now and are ready to install the main doors. They plan to backfill next week and will pour the floors in April.

The Noise Study is also moving along with a draft report due by the end of April.

VIII. CHAIR'S REPORT

Mr. Rosenbaum thanked his fellow Commissioners for the nomination for Chairman. He stated that one of the Commission members had recently asked him whether he was adequately participating as a Commissioner and Mr. Rosenbaum thought that was a good question for all Commissioners to ask themselves.

Mr. Rosenbaum stated that he would like to conduct a review of the bylaws, which haven't been updated in many years. He would also like to work on a succession plan for the various roles of the Commission, and to work with the County to attract and recruit qualified potential members for the sub-committees.

IX. ITEMS NOT REASONABLE ANTICIPATED BY CHAIR

None.

X. PUBLIC COMMENTS

None.

XI. ANNOUNCE NEXT MEETINGS

MVAC: April 13, 2023 at 2:00pm

Outreach: April 6, 2023 at 2:00pm

Land Use: April 6, 2023 at 3:00pm

Finance: April 7, 2023 at 10:00am

XI. ADJOURN

At 2:50pm a motion to adjourn the meeting was made by Mr. Knabel and seconded by Ms. Zern. No further discussion, vote taken and passed unanimously (6-0-0).

Minutes submitted by Juliet Mulinare.

Minutes approved: 4/13/2023