

**Commonwealth Of Massachusetts  
County of Dukes County, S.S.  
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**November 10, 2022, 2:00PM  
Martha's Vineyard Airport Commission Conference Room  
and by Zoom Conference**

**PRESENT:**     **Commissioners:** Bob Rosenbaum (Chair), Don Ogilvie, Geoffrey Wheeler, Richard Knabel, Kristin Zern (zoom), Jack Ensor (zoom)  
                  **Staff:** Geoffrey Freeman – Director, Denise Tawa – Executive Assistant, Joan Shemit - Business Manager  
                  **Other:** Matthew O’Brien – GeoTech, Eunki Seonwoo - MV Times

I. CALL TO ORDER

Mr. Rosenbaum called the meeting to order at 2:02pm.

II. APPROVAL OF MEETING MINUTES

*A motion was placed on the floor by Mr. Knabel to approve the 10/13/22 draft minutes. Mr. Ensor seconds the motion, brief discussion, roll-call vote:*

Ensor – Aye, Zern – Aye, Knabel – Aye, Ogilvie – Aye, Wheeler – Aye, Rosenbaum – Aye.  
PASSED UNANIMOUSLY (6 – Aye, 0 – Nay, 0 – Abstention).

III. FINANCE SUBCOMMITTEE REPORT

Mr. Knabel reported that the financials have adjusted to the slower season; fuel sales have gone down and the numbers more accurately reflect pre-pandemic numbers. The first quarter of the fiscal year still shows a healthy operating surplus.

The older porta potties in the tented area will be replaced with a self-contained portable toilet.

The Sub-Committee authorized Comptroller Metcalf to pursue risk-free, short term investments for cash to protect against rising interest rates.

Accounts receivable is slowly coming down and Ms. Metcalf continues to work on sorting that out.

IV. LAND USE SUBCOMMITTEE REPORT

No meeting.

V. OUTREACH SUBCOMMITTEE REPORT

No meeting.

VI. MVY DIRECTOR’S REPORT

**OCTOBER STATISTICS:**

Mr. Freeman reported on the statistics from October which were down 27% from October 2021 but were in line with pre-Covid statistics. Both Delta and Jet Blue had extended seasons this year but enplanements in October were down 18%.

#### WWTP PROJECT UPDATE:

A Notice to Proceed has been signed for Waterline Construction to begin work on the Wastewater Treatment Facility. The pre-construction meeting has taken place and preliminary construction timelines have been provided. The contractor will break ground around March 2023. They will work until Memorial Day, pause during the summer and restart in the fall with an aim to complete the project by July 2024. The plant will remain in operation throughout the project.

#### PFAS PILOT PROJECT UPDATE:

TetraTech has issued an action plan for the implementation of the PlumeStop. The plan has to be reviewed by DEP, a process that takes about 21 days. The project is slated to begin December 5<sup>th</sup>.

Surveys and Geotech for the taxi lane rehabilitation project are being conducted; boring samples will be collected in December. This project is eligible for FAA grant funding, which would be received in September. The start date for this project is likely the spring of 2024.

Mr. Freeman is working with the Collins Group (UMASS) on updating the classification and compensation plan. The next step will be to review the HR policies.

The Transportation Bond Bill has been delayed by the election. Mr. Freeman is working with MassDOT to secure funding.

Mr. Freeman described a special project involving a memorial for a former summer employee who passed away in an automobile accident in Florida. The family has requested a plot of land to construct a 30-50' wide stone sundial memorial. The Commission discussed possible locations and other options for how to make it more inclusive.

In an effort to promote the use of Green Energy, Mr. Freeman will attend a AAAE conference in Chicago to discuss changes in regulations, new aviation fuel options and other initiatives to promote going green in general aviation.

Mr. Freeman is working on getting the feasibility study for the new terminal completed so they can apply for the next round of grants, but the FAA has indicated that funding for MVY is not a top priority for them.

#### VII. CHAIR'S REPORT

Mr. Rosenbaum reported on the funding from the County. The County had a few additional requests before finalizing the contract, including a project schedule, proof of insurance and monthly reporting. At this point, the County, the Airport and the Auditors need to come together to figure out the terms of the contract, which will hopefully be finalized by next month. The money must be spent by the end of 2024. Mr. Rosenbaum reported that there has been a class action law suit filed as a response to the migrant situation back in September.

#### VIII. ITEMS NOT REASONABLE ANTICIPATED BY CHAIR

None.

#### IX. PUBLIC COMMENTS

None.

X. ANNOUNCE NEXT MEETINGS

MVAC: Thursday, December 8, 2022 @ 2:00pm

Outreach: December 1, 2022 @ 2:00pm

Land Use: December 1, 2022 @ 3:00pm

Finance: December 2, 2022 @ 10:00am

XI. ADJOURN

At 2:52pm a motion to adjourn the meeting was made and seconded. No further discussion, vote taken and passed unanimously 6-0.

Minutes submitted by Juliet Mulinare.

Minutes approved: 12/8/22