

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

January 13, 2022, 2:00PM

**Martha's Vineyard Airport Commission Conference Room
and by Zoom Cloud Conference**

Notice of Such Meeting Having Been Posted as Required by Law

Present: Airport Commissioners: Chair - Robert Rosenbaum, Jack Ensor, Richard Knabel,
Donald Ogilvie, Geoffrey Wheeler*, Robert Zeltzer,
Kristin Zern*,

Airport Staff: Geoffrey Freeman - Director, Kevin Brennan -Property Manager,
Denise Tawa - Assistant to Airport Management, Joan Shemit - Business Manager
Jeremy Osborn-WWTP Chief Operator,

Others: Norm Werthwein -Finance Subcommittee,
David Mackey - Anderson Krieger Airport Counsel, Marni Lipke – Recorder

Press: Eunki Seanwoo–MV Times, Shavann e Anderson –MVTV,

* Late arrival or early departure of Airport Commissioners (see * in text)

I. CALL TO ORDER

The Martha’s Vineyard Airport Commission (MVAC) meeting was called to order at 2:03PM.

II. APPROVAL OF MEETING MINUTES – December 9, 2021 Action

• **MOTION: TO APPROVE THE DECEMBER 9, 2021 MINUTES;**
FIRST: MR. JACK ENSOR,
SECOND: MR. RICHARD KNABEL,
VOTE: PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS: MR. BOB
ZELTZER—AYE, MR. OGILVIE—AYE, MR. ENSOR—AYE, MR. RICHARD
KNABEL—AYE, MR. BOB ROSENBAUM—AYE,

* Mr. Geoffrey Wheeler (2:05PM) and Ms. Kristin Zern (2:06PM) entered the meeting

XI. EXECUTIVE SESSION - UNDER MASS. GENERAL LAW (MGL) CHAPTER 30A SECTION 21 (a) (3) - TO DISCUSS AND VOTE ON EXECUTIVE SESSION MINUTES WITH RESPECT TO LITIGATION REGARDING AIRPORT FUEL SERVICE (AFS); THE CHAIR HAS DETERMINED THAT AN EXECUTIVE SESSION IS NECESSARY BECAUSE AN OPEN MEETING MAY HAVE A DETRIMENTAL EFFECT ON THE COMMISSION’S POSITION

• **MOTION: TO ENTER EXECUTIVE SESSION AND TO END THE ZOOM ACCESS TO THE MEETING AT 2:06PM, NOT TO RECONVENE IN OPEN SESSION, UNDER MASSACHUSETTS GENERAL LAW CHAPTER 30A SECTION 21 (a) (3) TO DISCUSS STRATEGY WITH RESPECT TO COLLECTIVE BARGAINING AND LITIGATION WITH AIRPORT FUEL SERVICE (AFS); THE CHAIR HAVING DETERMINED THAT AN EXECUTIVE SESSION IS NECESSARY BECAUSE AN OPEN MEETING MAY HAVE A DETRIMENTAL EFFECT ON THE COMMISSION’S POSITION, AND TO INVITE AIRPORT DIRECTOR MR. GEOFFREY FREEMAN AIRPORT COUNSEL DAVE MACKEY FROM ANDERSON KREIGER, AND RECORDING SECRETARY MS. MARNI LIPKE AND MS. DENISE TAWA TO BE PRESENT THROUGHOUT;**

FIRST: MR. DON OGILVIE,
SECOND: MR. JACK ENSOR AND MR. RICHARD KNABEL,
VOTE: UNANIMOUS: 7 AYES, 0 NAYS, 0 ABSTENTIONS: MR. KNABEL—AYE,
MR. MACK ENSOR—AYE, MR. OGILVIE—AYE, MR. GEOFF
WHEELER—AYE, MR. BOB ZELTZER—AYE, MS. KRISTIN ZERN—
AYE, MR. BOB ROSENBAUM—AYE.

Roll was called at 2:11PM to insure attendance and everyone attested they were in a room by themselves with no recording devices.

• MOTION: TO ADJOURN THE EXECUTIVE SESSION AND RECONVENE THE
REGULAR MEETING AT 2:35PM;

FIRST: MR. KNABEL
SECOND: MR. ZELTZER,
VOTE: UNANIMOUS: 7 AYES, 0 NAYS, 0 ABSTENTIONS: MR. KNABEL—AYE,
MR. ENSOR—AYE, MR. OGILVIE—AYE, MR. ROSENBAUM—AYE,
MS. ZERN—AYE, MR. WHEELER—AYE, MR. ZELTZER—AYE.

III. FINANCE SUBCOMMITTEE REPORT (See documents on file.)

- Financially as expected
- \$1.26m federal relief expected by the end of the month
- Mr. Freeman discussed a scope & Fee with McFarland Johnson for Rates & Charges for the commercial airlines. The cost is \$36k

MOTION: TO APPROVE RATES AND CHARGES WORK ORDER WITH MCFARLAND
JOHNSON

FIRST: MR. JACK ENSOR,
SECOND: MR. RICHARD KNABEL
VOTE: PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS: MR. BOB
ZELTZER—AYE, MR. OGILVIE—AYE, MR. ENSOR—AYE, MR. RICHARD
KNABEL—AYE, MR. BOB ROSENBAUM—AYE, MR. GEOFF WHEELER—
AYE, MS. ZERN---AYE

IV. LAND USE SUBCOMMITTEE REPORT

Nothing to report

V. OUTREACH SUBCOMMITTEE REPORT

Ms. Kristin Zern has distributed the scholarship informationally flyer to the high school.

VI. MANAGEMENT REPORT

- Cyber security assessment will be happening in the next few months
- MASS DOT ASMP (80/20) grant for a 125 gallon crack sealer machine has been awarded. The grant is for \$64,543.81. Airport share is \$12,920. FAA part 150 noise study is being looked into for an AIP project.
- Review of enplanements
- Preliminary event for the fall for a 5k runway fun run partnered the sheriff's department and the Amity Running Club.
- MA Dep. approved the SRF for the WWTP project

VII. CHAIR'S REPORT

- The county is still deciding how they will administer their \$3m ARPA relief money. The airport, being a

county owned entity, is hoping to be granted funds from them. If the county decides to do so, this will be a great help to the essential local businesses in the business park with the cost they will incur for the WWTP project. The WWTP is estimated to be approximately \$6.7 million.

- Mr. Don Ogilvie and Ms. Kristin Zern terms are up and they both will be re-applying to stay on the commission

VIII. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR—None

IX. PUBLIC COMMENT—None

X. ANNOUNCE NEXT MEETINGS

- Outreach Subcommittee –2:00PM, Thursday, February 3, 2022
- Land Use Subcommittee -3:00PM, Thursday, February 3, 2022
- Finance Subcommittee - 3:30PM, Friday, February 4, 2022
- MVAC - 2:00PM, Thursday, February 10, 2022

XII. ADJOURN – 3:15PM

MOTION: **TO ADJOURN**

FIRST: **MR. DON OGILVIE**

SECOND: **MR. GEOFFREY WHEELER**

VOTE: **PASSED UNANIMOUSLY: 7 AYES, 0 NAYS,0 ABSTENTIONS: MR. BOB ZELTZER—AYE, MR. OGILVIE—AYE, MR. ENSOR—AYE, MR. RICHARD KNABEL—AYE, MR. BOB ROSENBAUM—AYE, MR. GEOFF WHEELER—AYE, MS. ZERN—AYE.**

Appendix B: Documents on file:

- Agenda 1/13/22
- MVAC December 9, 2021 Draft Minutes (3 p.)
- Procedure for Entering Executive Session on January 13, 2022
- Martha's Vineyard Airport Commission Work Order Authorized and Issued Pursuant to Agreement for On-Call General Airport Architectural, Engineering and Planning Consulting Services (14 p.) 11/29/21
- Martha's Vineyard Airport Staff Summary – McFarland Johnson Work Order #3 for Planning Services 1/3/22
- 2022 MVAC Aviation Scholarship poster
- Martha's Vineyard Airport ATC Traffic Count (2 p.)
- Martha's Vineyard Airport Water, Wastewater, and Facilities Department Information and Newsletter December 2021 1/10/22
- graph

Minutes approved as corrected for a typo 2/10/22