

**Commonwealth Of Massachusetts
County Of Dukes County, S.S.
MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

October 14, 2021, 2:00PM

Zoom Cloud Conference Meeting

Notice of Such Meeting Having Been Posted as Required by Law

Present: Airport Commissioners: Chair - Robert Rosenbaum, Jack Ensor, Richard Knabel,
Donald Ogilvie, Geoffrey Wheeler, Robert Zeltzer,
Airport Staff: Geoffrey Freeman - Director, Edward Christoforo - Comptroller,
Joan Shemit – Airport Business Manager,
Denise Tawa - Assistant to Airport Management,
Kevin Brennan - Property Manager,
Water/Wastewater – Jeremy Osbourn, Christina Colarusso, Stuart Fuller,
Others: Norm Werthwein - Finance Subcommittee, Marni Lipke – Recorder
Matt O’Brien – McFarland Johnson, David Dineen – Gale Associates,
Press: George Brennan – MV Times, Shavannae Anderson – MVTV,
* Late arrival or early departure of Airport Commissioners (see * in text)

I. CALL TO ORDER

The Martha’s Vineyard Airport Commission (MVAC) meeting was called to order at 2:01PM.

<u>II. APPROVAL OF MEETING MINUTES – JUNE 10, 2020</u>	Action
<u>SEPTEMBER 9, 2021</u>	Action
<u>OCTOBER 1, 2021</u>	Action

• **MOTION: TO APPROVE THE JULY 8, 2021, SEPTEMBER 9, 2021 AND OCTOBER 1, 2021 MINUTES;**

FIRST: MR. JACK ENSOR,

SECOND: MR. DON OGILVIE,

VOTE: PASSED: 6 AYES, 0 NAYS, 0 ABSTENTIONS: MR. BOB ZELTZER—AYE, MR. OGILVIE—AYE, MR. GEOFF WHEELER—AYE, MR. ENSOR—AYE, MR. RICHARD KNABEL—AYE, MR. BOB ROSENBAUM—AYE FOR JULY 8, 2021 AND OCTOBER 1, 2021, ABSTAIN FOR SEPTEMBER 9, 2021 due to absence.

<u>EXECUTIVE SESSION MINUTES – AUGUST 12, 2021</u>	Action
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• **MOTION: TO APPROVE BUT NOT RELEASE THE AUGUST 12, 2021 EXECUTIVE SESSION MINUTES;**

FIRST: MR. ENSOR,

SECOND: MR. ZERN,

VOTE: PASSED: 4 AYES, 0 NAYS, 2 ABSTENTIONS: MR. KNABEL—ABSTAIN, MR. ZELTZER—AYE, MR. ENSOR—AYE, MR. WHEELER—AYE, MR. OGILVIE—ABSTAIN, MR. ROSENBAUM—AYE.

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III. FINANCE SUBCOMMITTEE REPORT (See documents on file.)

- Airport finances were very solid, with continued fuel sale increases improving cash flow, and, as noted before, temporarily debt free (see 9/9/21 Minutes p.1 #III).
- The MVAC took time to note the impressive improvement in Airport's financial standing over the last 3 to 6 years:
 - moving from negative free cash to healthy balances;
 - steady infrastructure improvements;
 - accurate, timely financial reporting.

The Commissioners thanked the entire staff and management teams as well as Mr. Knabel and Mr. Norm Werthwein for shepherding the Finance Subcommittee work.

- The Dukes County Commission (DCC) approved the State Revolving Fund Loan (see 10/1/21 Minutes #II), so funds for the wastewater treatment plant (WWTP) repair would be available, although work and draws on the loan were not likely to happen until 2022.
- The Subcommittee and Airport Director reviewed the Capital improvement Plan (CIP) (see Management Report).

IV. LAND USE SUBCOMMITTEE REPORT – Nothing to report.

V. OUTREACH SUBCOMMITTEE REPORT – Nothing to report.

VI. MANAGEMENT REPORT

Airport Director Mr. Geoffrey Freeman, working with engineering services, Mass. Dept of Transportation Division of Aeronautics (MassDOT-Aeronautics) and the Federal Aviation Administration (FAA), was updating the 10-year Capital Improvement Plan (CIP) mostly on the aviation side. Currently in tentative draft Mr. Freeman expected to send it out for discussion at the next MVAC meeting. The CIP was fairly familiar with the only changes being:

- moving Runway 15-33 from 2023-24 to 2022-23 to take advantage of better funding prospects;
- some scoping costs for post screening checkpoint/terminal expansion, and,
- debt service for the wastewater treatment plant (WWTP) upgrade.

A. Wastewater Treatment Plant (WWTP) Update

- The DCC having approved and signed the State Revolving loan the application would be submitted tomorrow. Unfortunately the project was not chosen as a finalist for the Department of Environmental Protection (DEP) clean water grant. Management continued to actively look for further funding resources.
- Wastewater Operator Jeremy Osbourn reported that a consultant survey on mechanicals and infrastructure included the possibility of cutting open the roof to complete equipment work. Consequently, he did not recommend replacing the roof at this time, with the hope that the current structure could be patched for one more year.
 - One of the anoxic reticulated vitreous carbon (RVC) mechanicals was down which meant there was no backup redundancy.
 - The MVAC welcomed Mr. Stuart Fuller, formerly of the Edgartown Highway Dept. as the new Water and Wastewater treatment staff. His initial career experience was in the wastewater engineering field.

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- Submittals for the on-call engineering/architectural consultants closed Friday, October 8th, and received three responses.
- September air traffic operations at 5,771 were up 16% from 2020. Prior to that operations had been trending downward, the result of larger planes and corporate jets. American, Delta and Elite ended their seasonal service in September at 10,250 passengers a big increase not only for 2020 (Covid) at 3,077, but also from 6,487 in 2019; adding to both Passenger Facility Charge (PFC) and fuel sale revenues.
- In anticipation of opening a few more lots for rental bids, Airport Property Manager Kevin Brennan met with the Martha's Vineyard Commission (MVC) representative to finalize Business Park regulations—tightening language and adding “greening” measures. The proposed regulations would be voted at this week’s full MVC meeting.
- Public and Airport Electric Vehicle (EV) charging stations were still in the planning and funding stages. Beta Aviation (see 9/9/21 Minutes p.3) visited the Airport to research sites e.g. possibly behind the Airport Rescue and Fire Fighter (ARFF) building.

VII. CHAIR’S REPORT

- The Chair and Mr. Freeman met with neighborhood representatives to the south of the Airport, on the increased in air traffic. The meeting outlined the Airport actions and authority limitations. A working group would consider aviation safety and impact. Mr. Rosenbaum commended Mr. Freeman for his empathy, collaboration and tact.
- The MVAC saluted the excellent service of the current FAA representative who was leaving at the end of November.
- In response to his current rental being sold, Chair Bob Rosenbaum purchased a hangar, triggering a conflict of interest law anomaly (regarding counties versus municipalities) such that he was now required to resign his position. He thanked the MVAC and staff for all their support and the rewarding years of his service. The MVAC and staff thanked and commended in return him for his leadership. The remaining Commissioners were in strong agreement to draft a letter urging the DCC to re-appoint him—which would legally cancel the conflict of interest problem.
- In the interim Vice Chair Don Ogilvie would serve as Acting Chair.

VIII. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR - None

IX. PUBLIC COMMENT - None

X. ANNOUNCE NEXT MEETINGS

- Outreach Subcommittee – 2:00PM, Thursday, November 4, 2021
- Land Use Subcommittee - 3:00PM, Thursday, November 4, 2021
- Finance Subcommittee - 3:30PM, Friday, November 5, 2021
- **MVAC - 2:00PM, Wednesday, November 10, 2021** (to avoid Veteran’s Day)

IV. ADJOURN

- **MOTION: TO ADJOURN THE MEETING AT 2:11PM;**
- **FIRST: MR. KNABEL,**

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SECOND: **MR. WHEELER,**
VOTE: **UNANIMOUS: 6 AYES, 0 NAYS, 0 ABSTENTIONS: MR. OGILVIE—AYE,**
MR. WHEELER—AYE, MR. ENSOR—AYE, MR. ZELTZER—AYE, MR.
KNABEL—AYE, MR. ROSENBAUM—AYE.

Appendix A: Tasks

- Mr. Knabel/All – draft and sign letter the DCC re: Mr Rosenbaum’s re-appointment

Appendix B: Documents on file:

- Agenda (2 p.) 8/12/21
- Sign in sheet (2 p.) 8/12/21
- MVAC July 8, 2021 Draft Minutes (5 p.)
- MVAC September 9, 2021 Draft Minutes (4 p.)
- MVAC October 1, 2021 Draft Minutes (2 p.)
- Martha’s Vineyard Airport ATC Traffic Count (2 p.)

Minutes approved 11/10/21