

**Draft**  
**Commonwealth Of Massachusetts**  
**County of Dukes County, S.S.**  
**MARTHA'S VINEYARD AIRPORT COMMISSION MEETING**

**December 9, 3:30P**  
**Zoom Cloud Conference Meeting**  
Notice of Such Meeting Having Been Posted as Required by Law

Present: Airport Commissioners: Chair - Robert Rosenbaum, Jack Ensor, Richard Knabel,  
Donald Ogilvie, Geoffrey Wheeler, Robert Zeltzer,  
Kristin Zern

Airport Staff: Geoffrey Freeman - Director,  
Denise Tawa - Assistant to Airport Management,  
Kevin Brennan - Property Manager,

Others: Norm Werthwein - Finance Subcommittee,  
Matt O'Brien – McFarland Johnson,

Press: Eunki Seanwoo – MV Times, Shavannae Anderson – MVTV,  
\* Late arrival or early departure of Airport Commissioners (see \* in text)

**I. CALL TO ORDER**

The Martha's Vineyard Airport Commission (MVAC) meeting was called to order at 2:01PM.

**II. APPROVAL OF MEETING MINUTES – NOVEMBER 10, 2021** Action

**• MOTION: TO APPROVE THE NOVEMBER 10, 2021 MINUTES;**

**FIRST: MR. RICHARD KNABEL,**

**SECOND: MR. JACK ENSOR,**

**VOTE: PASSED: 6 AYES, 0 NAYS, 1 ABSTENTIONS: MR. BOB ZELTZER—AYE,  
MR. OGILVIE—AYE, MR. ENSOR—AYE, MR. RICHARD KNABEL—AYE,  
MR. BOB ROSENBAUM—AYE, MR. GEOFF WHEELER—ABSTAINED  
DUE TO BEING ABSENT, MS. ZERN---AYE**

**III. FINANCE SUBCOMMITTEE REPORT** (See documents on file.)

- Financially in excellent shape.
- On-going search for eligible grants for the Wastewater Treatment Plant Project
  
- Mr. Freeman discussed WO #1 with McFarland Johnson for Passenger Facility Charge. Due to the over collection, the work order is to assist with a new application, eligible projects review, airline coordination, public notices, FAA Notice of Intent Documents, etc.

**MOTION: TO APPROVE Passenger Facility Charge WO#1 with McFarland Johnson**

**FIRST: MR. GEOFF WHEELER**

**SECONDS: MR. DON OGILVIE**

**VOTE: PASSED: 7 AYES, 0 NAYS, 0 ABSTENTIONS: MR. BOB ZELTZER—AYE, MR. OGILVIE—AYE, MR. ENSOR—AYE, MR. RICHARD KNABEL—AYE, MR. BOB ROSENBAUM—AYE, MR. GEOFF WHEELER—AYE, MS. ZERN---AYE**

**IV. LAND USE SUBCOMMITTEE REPORT –**

- Rules and Regulations clarification to be brought to the Martha’s Vineyard Commission
- Eastern wind power turbine has been granted a 6 month extension (now expires on June 30, 2022) of their lease with a requirement that the powerline they installed be removed.
- A few leaseholders have not provided items that have been agreed upon in their lease. Default procedures could be applied.

**V. OUTREACH SUBCOMMITTEE REPORT –**

- Pictures will be added to the MVAC fundraising Facebook page.
- Creating a document of the steps to apply for a scholarship
- An email blast will be sent out for fundraising donations

**VI. MANAGEMENT REPORT**

- November enplaned passengers for Cape Air is 928, significant increase from last year.
- Traffic Control operations is 2,002, down 4% from 2020
- Mr. Freeman met with Senator Keating and Senator Markey’s offices regarding any available grants or funding for the WWTP project.
- An upcoming meeting is being planned with Sen. Cyr to discuss WWTP project.
- Clear Skies will be coming to visit next month to perform a site survey for solar, charging stations, etc. and any future possibilities.
- Beta Aviation- aircraft charging unit has given a host agreement that is being negotiated.
- Best Alliance is a program the airport has partnered with, the program brings awareness to human trafficking and will be promoting during the month of January.

**A. Wastewater Treatment Plant (WWTP) Update**

- Actively searching for grants and funding for the WWTP project.
- WWTF discharge permit has been extended to 2023 due to Covid-19

**VII. CHAIR’S REPORT**

- DCC has not allocated their 3 million covid relief funds as of yet. Mr. Rosenbaum has been advocating to the commission on behalf of the local business park tenants, in hopes to lessen any financial burden the WWTP project will incur.
- Presented a presentation to Rotary International of old airport pictures and history of the airport.

**VIII. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR - None**

**IX. PUBLIC COMMENT – None**

X. ANNOUNCE NEXT MEETINGS

- Outreach Subcommittee – 2:00PM, Thursday, January 6, 2022
- Land Use Subcommittee - 3:00PM, Thursday, January 6, 2022
- Finance Subcommittee - 3:30PM, Friday, January 4, 2022
- MVAC - 2:00PM, Thursday, January 13, 2022

IV. ADJOURN

- MOTION: **TO ADJOURN THE MEETING AT 4:23PM;**  
FIRST: **MR. KNABEL,**